

UNITY CHURCH & SPIRITUAL CENTER
9th ANNUAL ARTS & CRAFT FESTIVAL—10 am – 5 pm Saturday, June 19, 2010

EXCITING NEWS!

This year's festival is expanding to our neighbor's beautiful front lawn, providing about 17 more vendor spaces and bringing our show even more visibility. Thanks for sharing the good news with other quality crafters and potential festival-goers!

LOCATION/SETTING: Unity Church at 300 West Seneca Turnpike in Syracuse, NY's "Valley" area. In the southernmost region of Syracuse, Unity Church is known as "the little white church with the red door". Seneca Turnpike is a heavily-trafficked route to Onondaga Community College, Community General Hospital, and Onondaga Hill suburbs.

APPLICATION DEADLINE IS APRIL 30th. Spaces are limited. Early application is encouraged. Late applications may be accepted if space permits.

JURY PROCESS: The festival committee determines the suitability of items and services entered for consideration. *Note: no psychic readings or related exhibits will be accepted this year.* Send with your application a photo or slide for each type of item you wish to exhibit (or email clearly marked jpeg files to hazzardn@verizon.net.) The committee has final authority to accept or reject applications, and reserves the right to remove any objectionable items or vendor before or during the event.

ENTRY AND SPACE RENTAL FEES: Due with your application. \$5 nonrefundable entry fee (separate check) and \$50 for each 10'X10' outdoor space, \$65 for indoor space (\$70 plus \$5 nonrefundable fee for any space if received after May 1st). Additional \$10 for use of electricity. Your space rental fee will be returned to you if your application is not approved. If desired, you may postdate the check to 4/30. Only one artist may display work or provide service in a booth/space, unless the work is a collaborative effort by more than one person. If so, all involved must be identified on the application form.

Send photos/slides/qualifications, self-addressed stamped envelope (SASE), completed vendor application, and checks made out to "Unity Church/Craft Fest" to: ATTN: CRAFT FEST
UNITY CHURCH & SPIRITUAL CENTER OF SYRACUSE
Office: 300 WEST SENECA TURNPIKE
SYRACUSE, NEW YORK 13207

CANCELLATION POLICY: An application is a commitment to show. If your cancellation (in writing) is received before May 19th, your space rental fee will be returned to you. No refunds will be made after May 19th.

SPACE ASSIGNMENTS/SET-UP & SHOW HOURS/PARKING: Exhibitors need to provide their own tables, table covers, chairs, tents/canopies. Each outdoor vendor will be allotted a 10-square foot space. The limited indoor spaces are varied in size/shape; if you have a particular concern but require an indoor space, contact the festival coordinator prior to applying (before May 1) to confirm that your needs can be met. Vendors' spaces are to remain as assigned. Leaving artwork, crafts, set-ups overnight is at your own risk. *Exhibitors must cover tables* and abide by the designated show hours. NOTE any need for electricity (indoor spaces only) on your application and check; we will strive to provide this service to as many vendors as possible (first-come, first-served).

All vendors will check in at the Information Table before setting up. A Unity representative will show you to your assigned space. Everyone should be able to readily access their allotted space to unload, and then park in designated vendor parking for the remainder of the show. Set-up times are Friday, 5 to 8 pm, and Saturday 8:00–9:30 am. All exhibitor vehicles must be moved to designated parking by 9:45 am. Each participant will remove all trash at the

end of the show. *Unity Church & Spiritual Center of Syracuse, its representatives, and the festival planning committee shall not be held liable or responsible for damage, theft, injury or any loss to exhibitors, their work or displays incurred for any reason. We urge you to be prepared for rain and wind. Security of your merchandise and other belongings is solely your responsibility.*

SALES TAX: Onondaga County tax rate is **8%**. Be sure your tax certificate is visibly displayed throughout the festival. If you don't already have one, contact NYS Department of Taxation & Finance at 1-800-225-5829.

THANKS FOR YOUR INTEREST IN OUR *FESTIVAL WITH A TWIST!*